



August 25, 2023

Dear Sheppard Pratt School Families,

Included in this annual mailing are several documents that might be helpful to you as we begin the 2023-24 school year.

Included is the 2023-24 school calendar, our privacy rights policy, exclusion, seclusion, and restraint policy, samples of the daily schedules for elementary, middle, and high school students, and an updated copy of the immunization requirements for the 2023-24 school year. You will also find several school-specific policies including our attendance policy, cell phone & electronic devices policy, backpack policy, sunscreen policy, grading policy, and our bullying, harassment or intimidation policy. These documents, and more, can be found on our school website: www.sheppardpratt.org/school/rockville.

Additionally, there are two forms that require your signature and return: The sunscreen permission slip, and the photography and video consent form. All required nursing/medication forms will be sent in a separate email.

At your earliest convenience, please return the requested forms that require signature (sunscreen permission slip, and photo/video consent) to the attention of your student's program coordinator.

Please feel free to reach out with any questions or concerns. We are looking forward to another great school year!

Sincerely,

A handwritten signature in black ink that reads "Mark Hajjar". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Mark Hajjar
Education Director